

**XAVIER COLLEGE FOUNDATION LIMITED
ABN 52 005 403 475**

**MINUTES OF ANNUAL GENERAL MEETING
Held in Dalton Room, EHPAC, Xavier College, 135 Barkers Road, Kew
Thursday 24 November 2022 at 6.15pm**

- PRESENT:** Mark LoGiudice (President)
Paul Ferla (Vice President & Treasurer)
Rose-Mary Cassin (Secretary)
Bernadette Batten
William Doherty
Michel Esnault
Damien Farrell
Shane Healy – via Microsoft Teams
Damien Honan – via Microsoft Teams
Carolyn Ireland
Anthony Nunan
Andrew Polson
Peter Walsh
- IN ATTENDANCE:** Peter Glynn – Partner, Deloitte Touche Tohmatsu
Heather Murphy, Foundation Administration & Finance Coordinator
- APOLOGIES:** Patrick Cody
Margaret McDonnell
Peter McDonnell
Peter Rhoden

1. Welcome and Introduction to Meeting

The President, Mark LoGiudice, welcomed those present and advised that the Foundation is a registered charity and subject to regulation by the Australian Charities and Not-for-profit Commission (ACNC). He stated that the financial reports have been prepared in accordance with the ACNC Act.

Mark LoGiudice was pleased to announce the presence of Mr Peter Glynn, Partner of the Foundation's Auditor Deloitte Touche Tohmatsu, and welcomed him to the meeting. He advised that the Notice of Meeting and the 2022 Annual Report had been made available on the Foundation website and the Minutes of the previous Annual General Meeting had been made available that evening.

2. Presence of Quorum

The President advised that he held 16 proxies and consequently, in accordance with Article 31 of the Company's Constitution, a quorum, being more than 20 members present in person or by proxy or representative, was present.

3. Items of Business

i. Minutes of the Previous Annual General Meeting

Mark LoGiudice tabled the minutes of the 2021 Annual General Meeting held on 25 November 2021. He proposed that, unless there were any questions or queries, those minutes should be accepted and confirmed as a correct record. He asked for a proposer to confirm the Minutes as true and correct.

Proposer: Bernadette Batten

Secunder: Peter Walsh

Carried unanimously

ii. Financial Report for year ended 30 June 2022 with Directors' Report and Auditor's Report thereon

The President explained that this item of business was to receive, consider and approve the Financial Report for the year ended 30 June 2022 and the Directors' Report and Auditor's Report thereon. He advised that these reports had been available to view and were contained in the Annual Report available to members at the meeting.

Mark LoGiudice advised that the Foundation's auditor, Mr Peter Glynn from Deloitte, was present to receive any questions in relation to the audit or the preparation and content of the Auditor's Report. None was asked.

The President asked Mr Glynn whether he would like to add anything other than what was in the Report relating to the business of the Foundation in his capacity as Auditor. Mr Glynn replied that there were no such matters.

Mark LoGiudice asked for someone to move the following motion:

That the Financial Report for the year ended 30 June 2022 together with the Directors' Report and Auditor's Report thereon be and are hereby approved.

Proposer: Damien Farrell

Secunder: Carolyn Ireland

Carried unanimously.

The President thanked Mr Glynn and the Deloittes team for their time and effort in completing the Audit.

iii. Receipt of Principal's Report

Mark LoGiudice advised that the Principal's Report was on Page 4 of the Annual Report 2022 and that he would take it as read and accepted. He continued that the Principal was present and requested that any questions in relation to the College be asked after the meeting. The Principal expressed great appreciation for the work of the Foundation. The President thanked the Principal and invited questions of Mr Doherty in relation to the Foundation. None was forthcoming.

iv. Receipt of President's Report

The President referred to his and his predecessor Christopher Callinan's reports, set out on Pages 2 and 3 of the Annual Report 2022, and proposed that they be taken as read. There was no objection. He invited questions about these reports or any other aspect of the Annual Report. None was forthcoming.

v. Further business

Mark LoGiudice addressed the meeting as follows:

- acknowledged the time, effort and work of Christopher Callinan for the College Board, the Foundation Board and the College.
- thanked the Treasurer and his family.
- welcomed new Directors Andrew Polson – Investment Committee - and Damien Honan – Campaign Council.
- thanked the College Board and the Principal for their support of the Foundation
- asked whether there was any further business to be raised. None was forthcoming.

4. Closure of Meeting

The President thanked those present for their attendance, wished them a Merry Christmas and invited them to partake in refreshments. He formally closed the Annual General Meeting at 6.23pm.

Confirmed as a true record.

Signed:

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President

Date: 23 November 2023