

**XAVIER COLLEGE FOUNDATION LIMITED  
ABN 52 005 403 476**

**NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given the Annual General Meeting of Xavier College Foundation Limited (“the Foundation”) will be held in the Dalton Room, EHPAC, Xavier College, 135 Barkers Road, Kew on **Tuesday 21 November 2023** at 5.00pm.

**PROXIES**

A member of the Foundation is entitled to appoint a proxy to attend and vote at the Meeting instead of the member. A proxy need not be a member of the Foundation. A proxy form can be downloaded from the Xavier College Foundation Website under the Notice for the Annual General Meeting.

To be effective, the form must be received by no later than 5pm on Monday 20 November 2023 at the Foundation’s Registered Office, Xavier College, 135 Barkers Road, Kew 3101 by post or by email to [foundation@xavier.vic.edu.au](mailto:foundation@xavier.vic.edu.au)

**BUSINESS**

1. To confirm the Minutes of the Annual General Meeting of the Foundation held on 24 November 2022.
2. To receive, consider and approve the Financial Report for the year ended 30 June 2023, together with the Directors’ Report, Auditor’s Report, President’s Report and Principal’s Report.
3. General Business.

Dated this 12<sup>th</sup> day of October 2023.

**BY ORDER OF THE BOARD**

**Rose-Mary Cassin  
Secretary  
Xavier College Foundation Limited**



**A CATHOLIC  
JESUIT COLLEGE**